

# ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

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## ELIZABETH SCHOOL DISTRICT C-1

634 S. Elbert St., P.O. Box 610

Elizabeth, Colorado 80107

Tel (303) 646-1836, Fax (303) 646-0337

[www.elizabeth.k12.co.us](http://www.elizabeth.k12.co.us)

[twitter@esdk12](https://twitter.com/esdk12)

[facebook@esdk12](https://facebook.com/esdk12)

[smalltownbignews.com](http://smalltownbignews.com)

[elizabethschoolsboe.blogspot.com](http://elizabethschoolsboe.blogspot.com)

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### BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING FINAL October 13, 2014 (Business Session Meeting)

A Business Session Board Meeting of the Elizabeth School District was held on Monday, October 13, 2014, in the Board Room, District Office.

President Deb Spenceley called the BOE Meeting to order at 4:10pm.

The following BOE Directors were present:

Director Carol Hinds

Director Dee Lindsey

Director Chris Richardson

Director Deb Spenceley

Director Chip Swan

A motion was made to move into Executive Session under C.R.S. 24-6-402 (4) (d) Specialized details of security arrangements or investigations.

Motion moved by Director Swan

Motion seconded by Director Richardson

#### ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey - aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

The motion carried 5-0

Also present for Executive Session:

Douglas Bissonette

Michele McCarron

Tammy Krueger

Regina Montera

Jodi Elkins

Pam Eschief

Chris Cline

Dan Carter

Mary Peavler

Rob McMullen

Kim Morrison

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Kin Shuman  
Marty Silva

The Board came out of Executive Session at 6:25pm

## 1.0 CALL TO ORDER

President Deb Spenceley called the Business Session BOE Meeting to order at 7:15pm.

## ROLL CALL:

The following BOE Directors were present:

Director Carol Hinds  
Director Dee Lindsey  
Director Chris Richardson  
Director Deb Spenceley  
Director Chip Swan

Also present: Superintendent, Douglas Bissonette  
Executive Administrative Assistant/Communication Director, Michele McCarron  
Chief Finance Director, Ron Patera  
Technology Director, Marty Silva

## 3.0 PLEDGE OF ALLEGIANCE

President Deb Spenceley led the audience in the Pledge of Allegiance.

## 4.0 EDUCATION SHOWCASE

### Elizabeth Education Foundation

The Elizabeth Education Foundation launched the teacher grant program again this year. Grants are awarded to Elizabeth Schools' teachers based on the Foundation's guidelines which include having the greatest impact within the classroom. Teachers can apply for a grant up to \$500. The opportunity to award these grants are through the Grocery Card Program for Safeway and King Sooper. Another contributor to the grant program is Amazon Smile, a subsidiary of Amazon where a portion of the sales go to EEF. EEF is planning the Elizabeth Community Night Out which includes Avalanche Night, Denver Nuggets Night, and they are also looking into a Colorado Rockies Night. The money from these events is pulled together and will also go to the grant program. This year's STARS banquet is scheduled for April 4, where students in Elizabeth Schools are recognized – Students Taking Accountability and Responsibility Seriously.

### Elizabeth High School

Dan Carter, EHS Assistant Principal, started the Education Showcase with this statement "I work for an amazing school, with an amazing staff, and amazing students." Men's golf won the league championship, all four varsity golfers made it to conference and 2 golfers went on to state. EHS Gymnastics is in the number 3 position in the state. Rob Leonard, a senior, football player and wrestler was awarded the IBM High School Hero Award for his overall GPA, athletic excellence and for his community service. Mr. Blackham, teacher at EHS received a letter and certificate from Stanford University for his dedication as an educator and mentor and for his contribution to the future of his students. The business and leadership clubs and the performing arts are very strong at EHS. Family, Career, Community and Leadership Association had several students place at state and the national competition. Future Business Leaders of America had several students taking third, second, and first place at their state competition. The EHS Fall Choir Concert was standing room only, the Fall Play *Revenge of the Pandas* is scheduled for October 23-25, and Mr. Carter recommended everyone check out the marching band this year. Homecoming week was a huge success and the morale of students is very high. The new teachers at EHS are doing a great job and are a great addition. Overall things are very positive and upbeat at EHS.

## 5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

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A motion was made to approve the agenda.

Motion moved by Director Richardson

Motion seconded by Director Lindsey

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey - aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

The motion carried 5-0

### 6.0 APPROVAL OF MINUTES

6.1 Motion to approve the minutes from 9/22/14 as written.

Motion Moved by Director Richardson

Motion Seconded by Director Hinds

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey - aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

The motion carried 5-0

### 7.0 COMMUNICATIONS

#### 7.1 Chief Financial Report

Director of Finance, Ron Patera, reported on the financial statements for activity through the end of August or 16.66% through the new fiscal year. General fund revenues are at 12.23% collected year to date, while expenditures are 15.29% spent when compared to the budget. In the report Mr. Patera expressed his concerns with the buses including engine and transmission replacements as well as ongoing day to day mechanical repairs. The transportation department is also dealing with a lack of bus drivers. They need a minimum of 2 additional drivers and four additional substitute drivers. If the transportation department is unable to fill these open positions, the district will be faced with the difficult task of considering consolidating more routes, eliminating routes, expanding the walking distance to schools. These types of decisions will result in increased riding time for students, an increase in the number of students riding a bus, and sporting events could be impacted.

#### 7.2 Technology Update

Marty Silva, Technology Director, reported to the board the recent technology survey for teachers in Elizabeth Schools which was conducted to gain information on how teachers use technology for instruction, how students are using technology, and the state of their current technology and support. Results of the survey indicated that the teachers believe that technology is important to their instruction. They are challenged with the lack of technology resources available to them in the classroom and the reliability of the technology they do have. The technology conditions and age of the labs the students are using are outdated.

#### 7.3 Superintendent Report

Douglas Bissonette, Superintendent, provided the board with the Annual Class Size Report. According to Board Policy IIB-R-1 the following are the recommended parameters to guide decisions related to class size:

Grade Level	Ratio
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K	24:1
1-3	25:1
4-6	28:1
7-12	30:1

The average class size at EHS is 21 students per class. The average class size for core subject areas is 26. The student/teacher ratio for the school is 20:1. There are 13 classes offered at EHS that exceed the recommended 30:1 ratio. The average class size at EMS is 18 students per class. The student/teacher ratio for the school is 24:1. There are 18 classes offered at EMS that exceed the recommended 30:1 ratio. There are no classes that exceed the recommended ratio for Running Creek Elementary, Singing Hills Elementary, and Frontier High School. The report indicated that class size appears to be relatively stable compared to previous years.

Douglas Bissonette discussed with the board the graduation guidelines that the State Board of Education adopted in May 2013. The set of guidelines are to be used by each school district Board of Education in establishing requirements for students to receive a high school diploma. During the 2014-2015 academic year, according to state mandate, districts must enter the first phase of Graduation Guidelines implementation, which includes utilization of Colorado's Academic Standards, demonstrations of 21<sup>st</sup> century skills, and ICAP as a college and career planning tool. The so-called guidelines include minimum expectations for student performance on assessments such as TCAP, PARCC, ACT, and SAT, as well as minimum expectations on advanced placement and concurrent enrollment college courses. According to Colorado Department of Education each local School District Board of Education has the authority to establish its own high school graduation requirements, as long as they meet or exceed the minimum expectations outlined in the graduation guidelines adopted by the State Board. The Superintendent and the board expressed concerns with the graduation guidelines. Some students do not demonstrate their competency well through test scores. Some board members feel the guidelines do not give the Board of Education or District Administration local control in the education of our students. Rob McMullen, FHS Principal will continue to participate in graduation guidelines committees and represent Elizabeth Schools concerns.

### 7.4 Board of Education

The board discussed the 3A mill levy question and the 3B bond question that will be on the November 2014 ballot. Elbert County mailed to all registered voters the Ballot Issue Notice, also known as the TABOR Notice which is required in the Colorado State Constitution. It includes the ballot language, financial information of the district, and the pro statement that was submitted by a registered voter. The district office did not receive any con statements. Official Ballots were mailed to registered voters the week of October 13. A Citizen Forum with panel discussions on the ballot questions will take place on October 20 starting at 6:00pm in the Elizabeth Public Library. This event is open to the public. Board members also mentioned that Honk and Waves, Door to Door, and Neighborhood talks are scheduled regarding 3A and 3B.

### Public Participation

No Public Participation

### **8.1 CONSENT AGENDA**

A motion was made to approve the consent agenda 8.1 through 8.4 as presented

Motion Moved by Director Richardson

Motion Seconded by Director Swan

### **ROLL CALL:**

Director Carol Hinds – aye

Director Dee Lindsey - aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

The motion carried 5-0

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### 8.1 Transfers/Changes

Mike Murlasits, Teacher, EMS

Gayle Chavez, Lead Teacher, SHE/PS

### 8.2 Terminations/Resignations/Non-Renewals

Jamie Archer, Playground Para

Laurel Bergman, Bus Driver

### 8.3 New Hires

Brian Swedhin, Computer Tech, Technology

Renee Leatherman, Bus Driver, Transportation

Jerico Thomas, Computer Tech, Technology

### 8.4 2014-2015 Extra Duty Assignments

## 9.0 Action Items

### 9.1 DAC Membership

A motion was made to approve 9.1 DAC Membership for school year 2014-2015

Motion Moved by Director Swan

Motion Seconded by Director Hinds

#### ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey - aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

The motion carried 5-0

### 9.2 2<sup>nd</sup> Reading and final approval of policies

A motion was made to approve 9.2 policies for 2<sup>nd</sup> reading and final approval

Motion Moved by Director Swan

Motion Seconded by Director Richardson

#### ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey - aye

Director Chris Richardson - aye

Director Deb Spenceley - aye

Director Chip Swan - aye

The motion carried 5-0

JKD/JKE-E Grounds for Suspension/Expulsion

JKD/JKE-R Suspension/Expulsion of Students

JKF-R Educational Alternatives for Expelled Students

KB Parent Engagement in Action

LBD-E Intent to Apply to become a charter school

LBD-R Relations with district Charter Schools

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### 10.0 DISCUSSION ITEMS

#### 10.1 Citizen Oversight Committee

The board discussed the structure, purpose and scope of responsibilities of a Citizen Oversight Committee. This committee will be selected by the BOE with the purpose to ensure public confidence in the use of local funds and to ensure transparency regarding expenditures of these funds. The committee's responsibility is to monitor and report on expenditures related to the two ballot questions. If, at any time, the committee feels that expenditures being made are outside the scope authorized by the voters, they will bring these concerns to the board for action. Nothing within the scope of responsibilities absolves the board of its responsibility to provide fiscal oversight of district activities and it does not grant any authority to the committee to direct action to any employee of the district.

#### 10.2 Legislative Priorities

Elizabeth Schools Board of Education will continue their efforts related to legislative issues affecting our schools. The board discussed their legislative priorities for the Elizabeth School District which include continued work on the issue of school funding and the negative factor, the issues of overload in assessment and reporting, and the need for school boards to have the local control over the education of the students in their district. Board members will be attended the Colorado Association of School Board (CASB) Fall Conference and Delegate Assembly.

### 11.0 BOARD PLANNING

The next board meeting is scheduled for October 27, 2014.


### 12.0 EXECUTIVE SESSION

No Executive Session at the end of the meeting.

### 13.0 ADJOURNMENT

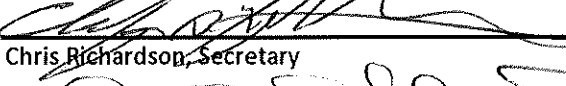
The board meeting adjourned at 9:17pm.

Respectfully Submitted,

  
Deb Spenceley, President

  
Chip Swan, Vice President

  
Chris Richardson, Secretary

  
Carol Hinds, Treasurer

  
Dee Lindsey, Assistant Secretary/Treasurer

Recorded by: Michele McCarron